

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Eric Johnson, DMH
Scribe: Sara Parks
Date: 6/7/06
Time: 10:30 – 11:30 a.m.
Location: Hargrove, Conference Room D

IPRS Core Team Attendees:

<ul style="list-style-type: none"> x Sharlene Bryant x Cathy Bennett x Cheryl McQueen x Shannon Johnson Gary Imes x Joyce Sims Jackie Kidder x Rick Debell x Thelma Hayter x Eric Johnson 	Others: <ul style="list-style-type: none"> x Linda Smith X Jamie Herubin x Sandy Flores X Sara Parks x Tim Sullivan x Paul Carr Marjorie M. Morris X Mike Frost
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Attendees:

<ul style="list-style-type: none"> Alamance-Caswell x Albemarle x Catawba Centerpoint x Crossroads x Cumberland x Durham Eastpointe x Edgecombe-Nash Five – County MHA x Foothills x Guilford X Johnston x Mecklenburg x Neuse x New River 	<ul style="list-style-type: none"> x Onslow x OPC x Pathways x Pitt x Roanoke-Chowan x Rockingham x Sand hills Center X SE Center x SE Regional x Smoky Mountain x Tideland Wake x Western Highlands x Wilson-Greene
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Attendees:

Item No. Topics

Roll call

Please mute phones or refrain from excess activity to help with communications. Please state your name and which “area program” you are from when you speak. **Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.**

Review checkwrite (cut-off dates) June 2nd

Upcoming Check-writes (cut-off dates) – June 9th, June 16th
Agenda items

- **IPRS Notifications:**
- **H2014 to IPRS – claims submitted with procedure code H2014 that previously routed to Medicaid, will now route to IPRS. See IPRS User Notification from June 2nd**
- **Paper Adjustments Notice – FY 05-06 (see Core Team Email attachment)**

IPRS Questions or Concerns

DMA Direct Provider Enrollment Questions

MMIS Updates - Tim Sullivan & Shannon Johnson
Medicaid Questions or Concerns

DMH and/or EDS concluding remarks.
Updates to Roll Call?

Next Meeting: June 14, 2006

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)	
Item No.	Topics
1.	Roll Call
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which "area program" you are from when you speak. Also, please do not place IPRS Core Team call on hold because of potential distraction to call discussion.
3.	<p>Review checkwrite (cut-off dates) June 2nd</p> <p>Q: Faith (Mecklenburg) – What do we do about adjustments during June that have a paid date with the fiscal year?</p> <p>A: For audit purposes, make a note of the adjustment that you would have made, but don't send them in because the money would go to the 1993 account and you will not have access to it.</p>
4.	Upcoming Checkwrites – June 9th, June 16th
5.	<p>Agenda items</p> <ul style="list-style-type: none"> • IPRS Notifications: • H2014 to IPRS – claims submitted with procedure code H2014 that previously routed to Medicaid, will now route to IPRS. See IPRS User Notification from June 2nd <ul style="list-style-type: none"> • Paper Adjustments Notice – FY 05-06 (see Core Team Email attachment) – Adjustments submitted after this date will be taken from next fiscal year's budget. You have until the end of October (last checkwrite in October) to bill for any dates of services from fiscal year 05-06. <p>IPRS Questions or Concerns:</p> <p>Q: Tom (Western Highlands) – Did you receive my question I submitted to IPRS Q & A?</p> <p>A: We will take this to the Divisional Workgroup Monday to verify with policy and will follow-up with you.</p> <p>Q: Janet (Johnston) – When will the 834 layout be sent out?</p> <p>A: Targeted for next week as well as a schedule.</p> <p>Q: Janet (Johnston) – When will the IPRS browser be updated?</p> <p>A: Documentation will be updated after the 6/16 checkwrite. The array of services will be added effective 7/1/06. All updates and budget criteria will be loaded to the website for fiscal year 06-07. Some of this information has been communicated through emails from Eric Johnson.</p> <p>Q: (Mecklenburg) – How do we get our email address changed?</p> <p>A: Send new address to Eric Johnson.</p> <p>Q: Kim (Neuse) – How is the retro Medicaid process going to work?</p> <p>A: DMH will recoup money from LME. The LME should recoup from DPE, and DPE should bill Medicaid directly.</p> <p>DMA Direct Provider Enrollment Questions –</p> <p>MMIS Updates Tim Sullivan & Shannon Johnson –</p> <p>Medicaid Questions or Concerns –</p>

6.	DMH and/or EDS Concluding Remarks: Updates to Roll Call
7.	

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI#.						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						